



NOTICE OF THE 33RD ANNUAL GENERAL MEETING

Notice is hereby given that the **33RD ANNUAL GENERAL MEETING of TANZANIA PORTLAND CEMENT PLC** for the year ended December 31st, 2024, will be **held on Thursday, 12th June 2025**, at **Serena Hotel, Garden Marquee, Ohio Street, Dar-es-Salaam**. The meeting will **start at 11:00 a.m.**

AGENDA

1. **Constitution of the Meeting:** The Secretary is to read the notice convening the meeting and determine if a quorum is present.
2. To confirm the minutes of the 32nd Annual General Meeting held on 5th June 2024.
3. To receive, consider and, if thought fit, adopt the Directors' Report, Auditor's Report and the Audited Financial Statements for the Year ended 31st December 2024.
4. To receive, consider and, if thought fit, Approve the Declaration of the Dividend for the Year 2024.
5. To Approve the Appointment of the Statutory Auditors for the Year ending 31st December 2025.
6. To adopt the re-election of Mrs. Ruth Zaipuna and Mr. Oswald Urassa as Directors who will represent Minority Shareholders on the Company's Board of Directors until the Annual General Meeting to be held in Year 2028.
7. To transact any other business of the company of which due notice has been received





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IMPORTANT NOTES

1. Any member entitled to attend and vote at the meeting is entitled to appoint a proxy or proxies to attend and vote in his/her stead. The proxy form is available on the company's website (<https://www.twigacement.com>)
2. A proxy appointed need not be a member of the Company. A completed proxy form should be deposited at the company's registered office, Wazo Hill, Dar es Salaam not less than 24 hours before the time for holding the meeting, failing which it shall be invalid.
3. Shareholders should come to the meeting with copies of their share certificates together with Identity Cards (e.g. Passport, Driving License, National ID, Employment ID, or Voters ID)
4. A full set of audited accounts for the year ended 31st December 2024 is available at the company's registered office at Wazo Hill, Dar es Salaam, or can be downloaded from the website (<https://www.twigacement.com>)

