



HEIDELBERGCEMENT Group

TANZANIA PORTLAND CEMENT PUBLIC LIMITED COMPANY

NOTICE TO SHAREHOLDERS

Notice is hereby given that the 31st Annual General Meeting of the shareholders of the above company will be held at:

**Johari Rotana Hotel – Almasi Ballroom
Sokoine Drive, Dar-es-Salaam,
On Wednesday, 31st May, 2023 at 10:00 am.**

AGENDA

1. Constitution of the Meeting: The Secretary to read the notice convening the meeting and determine if a quorum is present.
2. To confirm the minutes of the 30th Annual General Meeting held on 25th May 2022.
3. To Receive, Consider and, if thought fit, Adopt the Directors' Report, Auditors' Report and the Audited Financial Statements for the Year Ended 31st December 2022.
4. To Receive, Consider and, if thought fit, Approve the Declaration of Dividend for Year 2022.
5. To approve the appointment of the Statutory Auditors for the year ending 31st December 2023.
6. To transact any other business of the Company of which due notice has been received.

**By Order of the Board
Dated 5th May 2023**

Company Secretary

1. Any member entitled to attend and vote at the meeting is entitled to appoint a proxy or proxies to attend and vote in his/ her stead. The proxy form is available on the company's website (<https://www.twigacement.com>).
2. A proxy appointed need not be a member of the Company. A completed proxy form should be deposited at the company's registered office, Wazo Hill, Dar es Salaam not less than 24 hours before the time for holding the meeting, failing which it shall be invalid.
3. Shareholders should come with their share certificates together with identity cards (e.g. Passport, Driving License, National ID, Employment ID, or Voters ID).
4. A full set of audited accounts for the year ended 31st December 2021 is available at the company's registered office at Wazo Hill, Dar es Salaam, or can be downloaded from the website (<https://www.twigacement.com>).