



HEIDELBERGCEMENT Group

## TANZANIA PORTLAND CEMENT PUBLIC LIMITED COMPANY

# NOTICE TO SHAREHOLDERS

Notice is hereby given that the 29th Annual General Meeting of the shareholders of the above company will be held virtually, through an internet-based meeting platform. TPC PLC believes in safety above all else. The decision to move to a virtual meeting was made in order to avoid mass gatherings and to protect the health and safety of our shareholders, employees, directors and other stakeholders.

**Date and Time: Thursday, 25th May, 2021 at 10:00 am**

**Location: Online, through a web-based platform hosted by Chorus Call Africa**

### AGENDA

1. Constitution of the Meeting: The Secretary to read the notice convening the meeting and determine if a quorum is present.
2. To confirm the minutes of the 28th Annual General Meeting held on 28th May 2020.
3. To Receive, Consider and, if thought fit, Adopt the Directors' Report, Auditors' Report and the Audited Financial Statements for the Year Ended 31st December 2020.
4. To Receive, Consider and, if thought fit, Approve the Declaration of Dividend for Year 2020.
5. To approve the appointment of the Statutory Auditors for the year ending 31st December 2021.
6. To transact any other business of the Company of which due notice has been received.

**By Order of the Board**

**Dated 3rd May 2021**

**Brian Kangetta**

**Company Secretary**

1. Any member entitled to attend and vote at the meeting is entitled to appoint a proxy or proxies to attend and vote in his/ her stead. The proxy form is available on the company's website (<https://www.twigacement.com>).
2. A proxy appointed need not be a member of the Company. A completed proxy form should be deposited with the company's share registrars, CAD Securities Limited (through email address [judith@cadsecurities.com](mailto:judith@cadsecurities.com) and [neemak@cadsecurities.com](mailto:neemak@cadsecurities.com), or send a photo of the completed proxy form through whatsapp number **+255 777 787 845**) not less than 24 hours before the time for holding the meeting, failing which it shall be invalid.
3. Shareholders should use the above contacts to obtain further information on joining the AGM.
4. A full set of audited accounts for the year ended **31st December 2020** can be downloaded from the company's website (<https://www.twigacement.com>).